

VILLAGE OF MEOTA - MINUTES

REGULAR MEETING OF COUNCIL

VILLAGE COUNCIL CHAMBERS - 502-2ND AVENUE EAST

THURSDAY, SEPTEMBER 4, 2025 – 7 PM

PRESENT: Mayor Derek Welford
Councillors Carole Chapman, Teresa Ducharme, Richard Rokosh and Laurie Shury

STAFF: Kim Frolek, Chief Administrative Officer

DELEGATION: Jerry Goodhart

*A quorum being present Mayor Welford called the meeting to order at 7:01 PM

REGULAR MEETING MINUTES –AUGUST 14, 2025:

109.25 CHAPMAN: THAT the minutes of the Regular meeting of August 14th, 2025 be approved as circulated. CARRIED

APPOINTMENT OF ADMINISTRATOR:

110.25 CHAPMAN: THAT Kristen Tokaryk be appointed Administrator effective September 15, 2025.

BE IT FURTHER RESOLVED THAT, Aileen Garrett be hired to mentor Kristen Tokaryk at a rate of \$50 per hour plus mileage effective September 15, 2025, on an as needed basis.

CARRIED

SIGNING AUTHORITY:

111.25 ROKOSH: THAT as per Section 115 (5) of *The Municipalities Act*, the Administrator Kristen Tokaryk and at least one of the Mayor Derek Welford or Deputy Mayor Carole Chapman, be authorized to sign cheques and other negotiable instruments for the Village of Meota, effective September 15, 2025. CARRIED

CONTRACT EMPLOYEE AGREEMENT

112.25 ROKOSH: THAT the Contract Employee Agreement for Kim Frolek be approved as presented. CARRIED

POLICY AMENDMENT- PAID SICK LEAVE

113.25 SHURY: THAT the Paid Sick Policy Amendments be approved as presented.

CARRIED

CORRESPONDENCE, DISCUSSION & REPORTS:

114.25 SHURY: THAT the following correspondence, discussion and reports be dealt with as directed and filed. CARRIED

a. Regional Park- Insurance Liability for Golf Carts

b. Highway 26-01 Construction Update

STATEMENT OF RECEIPTS AND EXPENDITURES JULY 2025:

115.25 DUCARME: THAT the Statement of Receipts and Expenditures for August 2025 and Bank Rec for July and August 2025, **as attached** be accepted as presented. CARRIED

PAYMENT OF ACCOUNTS:

116.25 SHURY: THAT the list of accounts in the amount of \$238,880.46 be approved for payments as follows:

Cheque Numbers	3065-3087	\$ 90,606.12
Other Numbers	0057-0064	\$ 134,891.58
Payroll	406-414	\$ 13,382.76

CARRIED

117.25 **ADJOURN:**

DUCARME: THAT we adjourn at 8:58 PM

Derek Welford, Mayor

Kristen Tokaryk, Chief Administrative Officer