VILLAGE OF MEOTA - MINUTES

REGULAR MEETING OF COUNCIL
VILLAGE COUNCIL CHAMBERS - 502-2ND AVENUE EAST
THURSDAY, SEPTEMBER 9, 2021 – 7 PM

PRESENT: Mayor Dave Konopelski

Councillors Carole Chapman; Teresa Ducharme and Betty Johnson.

STAFF: Sheryl Ballendine, Administrator

Kim Frolek, Administrator Trainee

Rob Fegan, Foreman

VISITOR: Ben Clipperton, Northbound Planning

Robin Bloski, Northbound Planning via phone

186.21 MINUTES:

JOHNSON: THAT the minutes of the Regular meeting of August 5, 2021 be approved as

circulated. CARRIED

FOREMAN REPORT: Rob Fegan - Foreman provided a presentation on the sewer line flushing that was completed this year. From the map he indicated the areas – 30 out of the 48 manholes were flushed however the lift station was not done this year. Rob mentioned that Lakeshore Drive has sewer shut offs, which he was not aware of, that need to be exposed as property owners have covered them. (Administration to send letters advising owners to keep them exposed). Summer students were done the end of August. Looking to retain one as a part time helper. Permission from land owner to place snow fence is required (Administration to contact land owner).

*Ben Clipperton and Robin Bloski (via phone), Northbound Planning, entered the meeting at 7:15 PM

Ben Clipperton of Northbound Planning attended the meeting to discuss with Council the proposed development for Lot 7 Block 3 Plan 88B01473.

187.21 **ZONING – PROPOSED DEVELOPMENT – LOT 7 BLOCK 36 PLAN 88B01473:**

DUCHARME: THAT Council directs the Development Officer to go back to the applicant to ensure the area of the principal dwelling equals 753 square feet as per Zoning Bylaw 08-2015 Section 7.3 and includes a full kitchen within the dwelling area, with the entire dwelling area being separately enclosed from the garage.

CARRIED

*Ben Clipperton and Robin Bloski, Northbound Planning left the meeting at 7:45P M

188.21 **PARTTIME EMPLOYEE**

JOHNSON: THAT Ethan Iverson be hired on a parttime basis as needed at a rate of \$15 per hour to assist with Village maintenance.

189.21 BY-ELECTION DATE AND POLLING LOCATION

CHAPMAN: THAT the date of the by-election be set as November 10, 2021 and the polling place be at the Meota Village Office. CARRIED

^{*}A quorum being present Mayor Konopelski called the meeting to order at 7:00PM

190.21	APPOINTMENT JOHNSON:	TS – REPLACING COUNCILLOR BECOTTE THAT these appointments remain vacant until after the election.	CARRIED	
191.21	TENDER – SALI DUCHARME:	E OF OLD ATV: THAT Council accepts the tender amount of \$222.00 from Matt Taylor sale of the old ATV, as is, where is.	for the CARRIED	
192.21	SASK911 – SAS DUCHARME:	SKATCHEWAN PUBLIC SAFETY AGENCY: THAT the Mayor be authorized to sign the Contract Amendment No.1 r the per capita charge to the SASK911 Dispatch Services Agreement wit Saskatchewan Public Safety Agency.		
193.21	OFFICE HOURS JOHNSON:	S: THAT effective immediately the Village office hours open to the public Tuesday to Friday 9 AM to 4 PM.	will be CARRIED	
194.21	WATER AND S CHAPMAN:	EWER CONNECTION FEES: THAT the water and sewer connection fees be set at \$1000 for water a for sewer when making a new connection to the Village of Meota wate sewer mains.	-	
195.21	HARASSMENT JOHNSON:	POLICY: THAT the Harassment Policy be approved as attached.	CARRIED	
196.21	EMPLOYEE CO CHAPMAN:	DE OF CONDUCT POLICY: THAT the Employee Code of Conduct Policy be approved as attached.	CARRIED	
197.21	ELECTIONS CA DUCHARME:	NADA – POLLING PLACE STANDARD LEASE: THAT the Administrator be authorized to sign the Elections Canada Polling Place Standard Lease. CARRIED		
198.21	BYLAW 10-202 JOHNSON:	21 – ESTABLISH A LIMIT OF CASH COLLECTIONS: THAT BYLAW 10-2021, being a bylaw to establish a limit of cash collections, be introduced and read a first time by Council. CARRIED		
199.21	CHAPMAN:	THAT BYLAW 10-2021, be read a second time by Council.	CARRIED	
200.21	DUCHARME:	THAT BYLAW 10-2021 receive all three readings at this meeting. CARRIED UNANIMOUSLY		
201.21	JOHNSON:	THAT BYLAW 10-2021 be read a third time and adopted.	CARRIED	
202.21	BYLAW 11-202 DUCHARME:	ARME: THAT BYLAW 11-2021, being a bylaw to authorized an emergency response vehicle, be introduced and read a first time by Council. CARRIED		
203.21	CHAPMAN:	THAT BYLAW 11-2021, be read a second time by Council.	CARRIED	

204.21 JOHNSON: THAT BYLAW 11-2021 receive all three readings at this meeting.

CARRIED UNANIMOUSLY

205.21 DUCHARME: THAT BYLAW 11-2021 be read a third time and adopted. CARRIED

206.21 LOT CONSOLIDATION – LOT 8 & 9 BLOCK 14 PLAN G207

JOHNSON: THAT Council approve the lot consolidation request of Lots 8 and 9 Block 14 Plan G207 with all costs incurred by the owner. CARRIED

CULVERT PROPOSAL – T. BACHMAN – tabled for further information

NUISANCE ORDER ISSUED – update

207.21 APPROVED WATER AND SEWER CONTRACTORS:

DUCHARME: THAT Council designate DC Dirtworks & Hydrovac Services - Dean Menssa as the

approved contractor for water and sewer installation to the Village water and sewer mains with Unicon Construction Inc. being the alternate should DC

Dirtworks & Hydrovac Services be unavailable. CARRIED

208.21 TANGIBLE CAPITAL ASSET POLICY:

JOHNSON: THAT the Tangible Capital Asset Policy be approved as attached. CARRIED

209.21 NORTHBOUND PLANNING DEVELOPMENT OFFICER REPORT – AUGUST:

DUCHARME: THAT the Northbound Planning Development Officers report for the month of

August 2021 be approved and attached. CARRIED

SASK ENVIRONMENT EMAIL—BURN PIT — DISCUSSION — DAVE TO LOOK INTO

NEW WATER LEVELS – MURRAY & JACKFISH LAKES – NO ACTION

210.21 **CORRESPONDENCE, DISCUSSION & REPORTS:**

DUCHARME: THAT the following correspondence, discussion and reports be dealt with as directed and filed. CARRIED

- a) Committee Reports/Council Updates
- b) Councillor Patrick Becotte Resignation
- SaskWater Jackfish Lake West Water Utility Corporation Operational Report-July 2021
- d) RCMP Quarterly Report April to June 2021
- e) Meota & District Fire Committee Minutes August 25, 2021 draft
- f) Resort Village of Cochin New Water Levels Murray & Jackfish Lakes
- g) Resort Village of Metinota New Water Levels Murray & Jackfish Lakes

Johnson – Meota Regional Park Board – requesting council to place fish bin at the transfer site near the seaweed area outside the gate.

Chapman – Hall Board – asked that Kim and Rob learn the PA system at the hall so they can explain it to the renters.

211.21 MEOTA REGIONAL PARK FISH BIN:

DUCHARME: THAT permission be granted to the Meota Regional Park to move their fish bin to

the Transfer Site near the seaweed dump outside the gate. CARRIED

212.21 STATEMENT OF RECEIPTS AND EXPENDITURES/BANK RECONCILIATION AUGUST 2021:

JOHNSON: THAT the Statement of Receipts and Expenditures and the bank reconciliation for

the month of August 2021 as attached be accepted as presented. CARRIED

213.21 **ACCOUNTS**:

DUCHARME: THAT the list of accounts in the amount of \$197,754.92 be approved for

payments as follows:

Cheque Numbers – 2025-2053 \$ 37,234.96 Other Numbers – 150-157 \$143,455.89

Payroll Ref #900003-4, 12-21 \$ 17,064.07 CARRIED

214.21 **ADJOURN:**

JOHNSON: THAT we adjourn at 9:35 PM

Dave Konopelski, Mayor Sheryl Ballendine, Administrator