

VILLAGE OF MEOTA - MINUTES

REGULAR MEETING OF COUNCIL

VILLAGE COUNCIL CHAMBERS - 502-2ND AVENUE EAST

THURSDAY, NOVEMBER 6, 2025 – 7 PM

PRESENT: Mayor Derek Welford
Councillors Carole Chapman, Teresa Ducharme, Richard Rokosh and Laurie Shury

STAFF: Kristen Tokaryk, Chief Administrative Officer

DELEGATION: NONE

*A quorum being present Mayor Welford called the meeting to order at 6:59 p.m.

IN-CAMERA SESSION:

132.25 CHAPMAN: BE IT RESOLVED Council move into a closed session to discuss Personnel matters pursuant to *The Municipalities Act*, clause 120(2)(a), and Parts of III and IV of the *Local Authority Freedom of Information and Privacy Act*, the time being 6:59 p.m.

CARRIED

Present: Mayor Welford; Councillors: Chapman, Ducharme, Rokosh, Shury

Chief Administrative Officer, Kristen Tokaryk exited Council Chambers at 6:59 p.m.

* Chief Administrative Officer, Kristen Tokaryk entered Council Chambers at 7:14 p.m.*

RESUME OPEN SESSION:

133.25 SHURY: BE IT RESOLVED Council move out of a closed session into a public meeting, the time being 7:14 p.m.

CARRIED

REGULAR MEETING MINUTES –OCTOBER 2, 2025:

134.25 SHURY: THAT the minutes of the Regular meeting of October 2nd, 2025 be approved as circulated.

CARRIED

PARCEL R PLAN 101794990 SEWER ISSUES:

135.25 SHURY: THAT the request to have the sewer lines roto-rooted, on property Parcel R Plan 101794990, on an as-needed basis, with the cost to be paid by the Village, be approved.

DEFEATED

LOT 7A BLOCK 14 PLAN 102087626 STREETLIGHT MOVE:

136.25 SHURY: THAT Council approve the request to relocate the streetlight approximately seven (7) feet to clear the driveway path, with all costs to be borne by the property owners

CARRIED

PULL BEHIND GRADER:

137.25 DUCHARME: THAT Council approve the quote from Triod Supply in the amount of \$8,308.00 plus applicable taxes for the purchase of a pull behind grader and hydraulic setup.

CARRIED

2025 TAX ENFORCEMENT -COMMENCE PROCEEDINGS:

- 138.25 CHAPMAN: THAT Battle River Law be authorized under s22 (1) of the Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:
Lot 7 Block 18 Plan Y2657
Lot 14A Block 3 Plan 102112063
Lot 18A Block 9 Plan 102257726
Lot 16 Block K1 Plan BZ3320 CARRIED

2026 CANADA SUMMER JOBS APPLICATION:

- 139.25 SHURY: THAT Council approve the Administrators request to apply for 2 summer- student position for the 2026 Canada Summer Jobs Application. CARRIED

RM OF MEOTA PAVING REQUEST:

- 140.25 CHAPMAN: THAT Council approve the request from the RM of Meota for the Village to complete paving in front of their office. CARRIED

HALL FLOORS QUOTE:

- 141.25 CHAPMAN: THAT Council approve the quote from Modern Janitorial Services in the amount of \$3,885.00 to strip and recoat the hall floor. CARRIED

VILLAGE OF MEOTA WORK ORDER POLICY:

- 142.25 SHURY: THAT Council approve the Village of Meota Work Order Policy as amended. CARRIED

MUNISOFT EXTENSIONS:

- 143.25 SHURY: THAT Council approve the Administrators request to purchase the Cemetery and Tax E-Notice extensions from MuniSoft. CARRIED

FIRE TRUCK REPAIRS:

- 144.25 CHAPMAN: THAT the Fire department accept the donation of the 2017 Dodge Truck from the RM of Meota and authorize up to \$7500 for repairs and that the fire chief be authorized to sell the rescue van in a public offering with proceeds towards the repair costs of the truck and that the Village of Meota, Resort Village of Metinota and Cochin cover the net costs upon approval of their Councils. CARRIED

SGI INSPECTION REPORT:

- 145.25 SHURY: THAT Council authorize completion of the necessary repairs identified in the SGI inspection report to meet insurance requirements. CARRIED

HALL KITCHEN AIR CONDITIONER:

- 146.25 CHAPMAN: THAT Council approve the quote from General Plumbing Heating & Electric in the amount of \$5,115 plus applicable taxes, to supply and install air conditioning in the hall kitchen. CARRIED

CORRESPONDENCE, DISCUSSION & REPORTS:

147.25 DUCHARME: THAT the following correspondence, discussion and reports be dealt with as directed and filed. CARRIED

- a. Committee Reports/Council Updates
 - ARDA Meeting Minutes- September 10, 2025
 - ADRA Meeting Minutes- October 8, 2025
 - Community Hall Meeting- October 22, 2025
 - Meota and District Fire Committee Minutes- October 30, 2025
- b. Cenovus Rush Lake Response Update
- c. Highway 26-01 Construction Update

STATEMENT OF RECEIPTS AND EXPENDITURES OCTOBER 2025:

148.25 SHURY: THAT the Statement of Receipts and Expenditures for October 2025 and Bank Rec, **as attached** be accepted as presented. CARRIED

PAYMENT OF ACCOUNTS:

149.25 CHAPMAN: THAT the list of accounts in the amount of \$65,741.27 be approved for payments as follows:

Cheque Numbers	3115-3139	\$ 34,212.91	
Other Numbers	0073-0080	\$ 21,082.77	
Payroll	424-431	\$ 10,445.59	CARRIED

150.25 **ADJOURN:**
DUCHARME: THAT we adjourn at 9:51 PM

Derek Welford, Mayor

Kristen Tokaryk, Chief Administrative Officer